

THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING
January 26, 2017

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.
Date: January 26, 2017
Place: Conference Room
Technology Solutions Group
1026 Canal Street
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman
Rob Eddy
Bryan Hudson

Others in attendance were:

Steve Johnson
Randy McDaniel
Katia Simmons

Mr. Borrowman called the meeting of The Villages Charter School, Inc. to order at 4:00 p.m. on January 26, 2017. M. Borrowman announced a quorum of the Directors was present and that the meeting could proceed.

PUBLIC COMMENTS

CONSENT ITEMS

Mr. Borrowman presented the minutes of the December 1, 2016 regular meeting and **UPON A MOTION** made by Mr. Eddy and seconded by Mr. Hudson and the unanimous consent of all Board members present, the Board approved the minutes of the December 1, 2016 meeting.

INFORMATION REPORTS

FINANCIAL REPORT: NOVEMBER: The Villages made no contributions to the charter school in the month of November. The Consolidated Statement of Revenue and Expenditures shows a net loss of (\$13,834) at November 30, 2016.

Donations/Miscellaneous Revenue:

There were no significant donations received in November.

Athletics:

The Villages made no contribution to Athletics for the month of November. The Athletics Department had a net loss of (26,139) for November and a year-to-date net income of \$198,420 and \$142,888 after salaries and benefits.

Consolidated Entity/Entire Charter School:

At November 30, 2016, the total expenditures for the charter school as a whole were under budget by 9.3%, therefore reducing the amount of contributions needed.

DECEMBER: The Villages contributed \$172,530 to the charter school in the month of December. The Consolidated Statement of Revenue and Expenditures shows a net loss of (\$315,437) at December 31, 2016.

Donations/Miscellaneous Revenue:

There were no significant donations received in November.

Athletics:

The Villages made no contribution to Athletics for the month of December. The Athletics Department had a net loss of (\$70,525) for December and a year-to-date net income of \$127,896 and \$57,194 after salaries and benefits.

Consolidated Entity/Entire Charter School:

At December 31, 2016, the total expenditures for the charter school as a whole were under budget by 8.0%, therefore reducing the amount of contributions needed.

ENROLLMENT UPDATE: McDaniel reported enrollment looks good and enrollment applications for the following school year 2017-2018 will be available on February 27, 2017.

OLD BUSINESS

OUT OF FIELD TEACHERS: Dr. McDaniel presented the teacher considered "Out of Field" in their subject area. This teacher is working toward certification and has demonstrated knowledge of the subject areas they are teaching. Dr. McDaniel recommended the Board approve the memo for the teachers presented.

UPON A MOTION by Mr. Hudson and seconded by Mr. Eddy and with the unanimous consent of all Board members present the Board approved the Out of Field Teacher.

NEW BUSINESS

A SCHOOL PLANS: The Florida School Recognition Program recognizes schools that have demonstrated outstanding achievement and received an "A" rating or improved at least one letter grade from the previous school year. Dr. McDaniel presented the A School Plan before the board and explained that plans on use of Florida School Recognition Program funds must be agreed upon prior to 2/1/17.

UPON A MOTION by Mr. Eddy and seconded by Mr. Hudson and with the unanimous consent of all Board members present, the Board approved the A School Plans presented.

FOOD SERVICE POLICIES: The VCS Food Service Department is governed by the Florida Department of Agriculture and Consumer Services (DACCS). Each year we are required to submit documentation regarding all aspects of the program and every 4 years we are submit to an Onsite Review. 2016-17 is our Onsite Review year and DACCS was here on 1/11/17. One part of the review identified a need for us to adopt new policies concerning protocols during the bidding process. These are: VCS Code of Conduct and VCS Procurement Policy

UPON A MOTION by Mr. Hudson and seconded by Mr. Eddy and with the unanimous consent of all Board members present, the Board approved the Procurement Policy and VCS Code of Conduct presented.

HUMAN RESOURCES

HUMAN RESOURCES TRANSACTIONS: Mr. Borrowman confirmed everyone had reviewed the personnel transactions report and approved the rest of the HR transactions.

UPON A MOTION by Mr. Hudson and seconded by Mr. Eddy and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

BOARD MEMBER REPORTS

NONE

OTHER CONSIDERATIONS

NONE

UPON A MOTION by Mr. Eddy and seconded by Mr. Hudson the meeting was adjourned at 4:02 p.m.

Respectively submitted,
Katia Simmons